

BankLink

Streamlined Accounting

Introducing BankLink Notes Online

Giving your clients
access to BankLink
**anytime
anywhere**

- *Online:* no software required
- *Greater choice:* another way to communicate with your clients
- *Secure:* gives you and your clients peace of mind

BankLink Notes Online

BankLink Notes Online enables your clients to provide information about their transactions via the Internet anytime, and anywhere. It is simple, convenient and easy to use.

What is BankLink Notes Online?

BankLink Notes Online is an electronic list of bank statement transactions which shows where more information is required from your clients. Your clients can access the file via the Internet.

An addition to the suite of BankLink Client Tools, it takes the popular desktop application, BankLink Notes, online.

BankLink Notes Online provides even greater choice for how you want to communicate with your clients, as well as greater choice for selecting the tool which best suits different client needs and accounting abilities.

How does BankLink Notes Online work?

Your client receives an email showing you've requested more information about their transactions. They simply click on the link included and add the necessary details. Once completed, the details are imported in to BankLink Practice at the touch of a button.

You decide how each client provides you with the information needed about their transactions – they might use a chart of accounts code, select a payee from a drop-down list, or type a description. All they need is access to BankLink Notes Online.

BankLink Notes Online can also be accessed via your practice's website, if you add the necessary link.

Jo's Restaurant Ltd
From: 1/06/2010 To: 31/08/2010 Apply

Jo's Restaurant 112 - 2000 Jo's Savings Account 9941250000000000

Date	Reference	Description	Amount	GST	Fee (inc)	Quantity	Payee	Job Notes
01/06/2010	100101	Transfer	270	100.00	9.99	0		New assets of menu holders
01/06/2010	100100	Menu Printers	414	121.20		100	Menu Printers	Redesign menu
02/06/2010	100178		460	200.00	45.40	0		Waiters' uniforms
05/06/2010	100108		566	926.80	47.81	0		Plural arrangements - July
06/06/2010	100101		200	4800.00	426.26	0		New kitchen fittings - ovens, fridge
13/06/2010	100107		387	2400.00	218.18	0		July's laundry charges
13/06/2010	100104	Dr - Drawings	490	180.00		0	Dr - Drawings	
15/06/2010	100100	Directed	734.40			0	Electricity Sydney EPS/201	
18/06/2010	100101		280	1100.30	100.13	0		
26/06/2010	100108				31.00	0		
30/06/2010	100106				180.00	0		

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BankLink is a revolutionary service used by around 4,200 accounting practices to streamline the accounting process for over 250,000 small businesses in Australasia.

For further information about BankLink and BankLink Notes Online, call 0800 226 554 or visit www.banklink.co.nz