

## Installing BankLink Notes software

To be able to work on the files your accountant sends you, you first need to install BankLink Notes. The BankLink wizard will guide you through this very simple process.

### Hardware and Software Requirements

BankLink Notes is a Windows application and will run on any stand-alone PC with a 32-bit Windows Operating System, Windows 2000 or later. The PC must also be able to send and receive emails.

BankLink Notes is not designed for use on a network – if you require access to BankLink Notes on more than one PC, install it locally on each PC.

### To install BankLink Notes software from a CD:

- 1 Close all applications currently running on your PC



If the program doesn't start automatically, your auto-run facility is probably disabled. In this case, click **Start, Run** and then double click **setupbnotes.exe** from the **Client** folder on the BankLink CD. You may need to use the browser.

The **BankLink Notes Setup Wizard** window is displayed

- 2 Click **Next**

The **License Agreement** window is displayed

- 3 Enable the **I accept the agreement** radio button and click **Next** to accept the terms of the agreement and proceed with the installation

The **Select Destination Location** window is displayed. The default destination is C:\Bnotes. If you would like to install BankLink Notes in another location, click the **Browse** button and select the new location

- 4 Click **Next**

The **Select Start Menu Folder** window is displayed. By default BankLink will be the name given to the program added to the Start Menu group. The setup procedure adds the software to the Start Menu, accessible by clicking on **Start, Programs, BankLink**

- 5 The Setup Wizard creates the BankLink Notes program's shortcuts in the **BankLink Start Menu** folder - you can change this if required

- 6 Click **Next**

The **Select Additional Tasks** window is displayed

The **Create a desktop icon** check box is enabled by default

- 7 Click **Next**

The **Ready to Install** window with a summary of the actions that will be carried out

- 8 Click **Install** to complete the installation process

The Setup Wizard installs the software and then displays a message telling you that the installation is complete

- 9 Click **Finish** to exit the Setup Wizard